



Position Vacant

Seeking a strong team player, Acrux seeks a Technical Procurement Officer who will report to the Technical Affairs Manager and will primarily support the company's development programs in a timely and effective manner.

The **Technical Procurement Officer** duties will include identifying sources of new active pharmaceutical ingredients (API) and key materials to enable a timely and cost effective development program. The successful candidate will have responsibilities in the following key areas:

- identifying and procurement of active pharmaceutical ingredient (API), excipients, components, packaging and other key materials to support pharmaceutical development programs leveraging market intelligence
- ensuring materials are suitable and meet regulatory requirements by ensuring testing programs are conducted in a timely manner and reported
- supporting the Technical Affairs Manager with smooth operation and maintenance of the GMP facility, sampling of GMP materials and Vendor Assurance documentation
- providing technical and administrative support across the Technical Affairs function
- support technical regulatory dossier reviews

The ideal candidate will possess a relevant degree with experience in pharmaceutical procurement with solid background in a GMP regulatory environment. They will possess a strong technical/scientific understanding of API's with experience in managing third party providers.

The successful candidate will possess excellent communication skills and practical abilities. Strong organisational skills and attention to detail whilst able to multi-task and prioritise. The key to this role will be your flexible "can do" attitude, excellent work ethic and initiative whilst working autonomously or as part of a team.

Acrux offers a dynamic environment that fosters a work culture emphasising teamwork with a commitment to attract and retain highly motivated and qualified people. The working environment at Acrux is one that embodies our vision and values, celebrates diversity of background and thought, and supports a balance of professional and personal needs.

Please contact Sharon Consiglio on 8379 0100 for further information or apply with your resume to sharon.consiglio@acrux.com.au, or Acrux DDS Pty Ltd., Level 1, 103-113 Stanley St, West Melbourne, VIC 3003.

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